

PROPOSED IMPLEMENTATION STRATEGIES FOR BOARD GOALS

Mr. Stuck noted the staff had provided the Board members with a draft of some implementation strategies developed for the goals set by the Board of Supervisors back in February. Staff has tried to take the Board's goal statements and come up with some approaches to use to implement each goal, and the Board was asked to provide feedback as to whether or not the strategies are acceptable.

Vice Chairman Burgett indicated he liked the draft strategies because they generate a lot of ideas and discussion, and he felt it was a very good start to the process.

Mrs. Noll stated she liked the idea of establishing a Citizens Institute. She then noted that the Constitutional Officers had been left off of Goal 2B.

After reviewing the entire implementation strategies document, the Board agreed that the document should be placed in final form.

Mr. Wiggins noted that the Board will have done a lot if it accomplishes the strategies included in the draft document.

Miss Rapp indicated her agreement, stating she liked the layout of the report and she appreciated the information provided to the Board.

Mr. Stuck stated staff would prepare a final document and send the Board copies as soon as possible.

PURCHASE OF A TIME AND ATTENDANCE SYSTEM. (Not on Agenda)

Mr. Stuck indicated he had sent the Board members a memorandum regarding a time and attendance system that staff was recommending for purchase by the County. He stated Mr. McReynolds had informed him a couple of weeks ago that the School Board was purchasing the system. The County has had a pilot time and attendance program ongoing in one of its divisions for a brief period of time, and the potential for savings is great. He stated Mr. McReynolds has been pricing these types of systems for quite some time, but has felt they were too expensive in comparison with other needs in the Capital Improvements Program. The firm selected does not have an integrated government operation, and is interested in doing the entire integrated system in York County and using it as a model. The company has offered a price that is about one-half of what it would otherwise be. Mr. Stuck stated he realized this proposal has not been in the Capital Improvements Program, but it was an opportunity that has very large productivity savings attached to it.

Discussion followed on the County's current time and attendance keeping system.

Vice Chairman Burgett asked what the difference was between the vehicle maintenance employee in the school system and the County's vehicle maintenance employee. He asked why the County couldn't use what the school system was purchasing.

Mr. Stuck stated there was no difference in accounting for time for both positions, but explained that the County, like the School Board, would have to be licensed to use the software. About \$50,000 of the \$115,000 would be for necessary equipment, and the rest would be for the use of the company's software as well as maintenance of the system.

Miss Rapp asked how many employees the system would support.

Mr. James O. McReynolds, Director of Financial and Management Services, stated it would support 2000 employees between the County and the School Division.

Miss Rapp asked what the next level would be.

May 9, 2000

Mr. McReynolds indicated it was 2500 employees, but he did not know what the fee would be at that level.

Miss Rapp asked if the School Division upgraded would it have to pay for the next level.

Mr. McReynolds explained the structure of the agreement was for two stand-alone systems combined into one. The School Division would take care of any increase it would need, and the County would be responsible for its increase.

Mr. Stuck indicated it would cost about \$200 per employee to implement, which amounts to about \$20 per year per employee over 10 years. He stated all that would be needed to break even would be to save 5 minutes per pay period per employee. Mr. Stuck stated he felt this was a long-term investment to keep productivity up.

Mr. Wiggins stated he would like to have more time to think about the proposal.

Mr. Stuck expressed the need to place this proposal on the May 16 agenda for a decision because of the timeframe given by the vendor.

Mrs. Noll noted she would not be at the May 16 Regular Meeting, but she would vote "Yes" on the proposal.

Miss Rapp stated she saw where this type of system would save the County money in the long-run, but indicated the initial investment was great.

Mr. Wiggins asked why the decision had to be made next week.

Mr. McReynolds indicated the vendor had a certain window of opportunity to allocate resources, and they actually wanted a decision several weeks ago. He indicated that perhaps the vendor would be willing to take the County money whenever the County chose to give it, but he guessed that after a certain period of time the offer would become less firm. Mr. McReynolds stated he has been monitoring these types of systems for 5-7 years, and the cost has been such that he hasn't felt, given competing priorities, that this system should be at the top of the priority list. The motivating factor at this time is the heavily reduced cost which provides a unique opportunity.

Mr. Wiggins noted that Mr. Zaremba had not had a chance to hear the particulars on this proposal, and he stated he would like to wait until the entire Board could be present to consider it.

Mr. Stuck stated the School Board must go ahead in order to get their system up and running for the next school year. He suggested that if the Board was seriously considering such a system, that could be relayed to the vendor, and staff could put the matter on the Board's agenda for the first Regular Meeting in June for consideration.

Vice Chairman Burgett stated he felt that was the Board's consensus.

CLOSED MEETING. At 7:54 p.m. Vice Chairman Burgett moved that the Board convene in a closed meeting pursuant to Sections 2.1-344(a)(5) of the Code of Virginia pertaining to a prospective business or industry where no previous announcement has been made, and 2.1-344(a)(7) regarding consultation with legal counsel on a matter of actual litigation.

On roll call the vote was:

Yea: (4) Noll, Wiggins, Rapp, Burgett
Nay: (0)

Meeting Reconvened. At 8:58 p.m. the meeting was reconvened in open session by order of the Vice Chair.

Mrs. Noll moved the adoption of Resolution SR-1 that reads:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE
FREEDOM OF INFORMATION ACT REGARDING MEETING IN
CLOSED SESSION

WHEREAS, the York County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the York County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 9th day of May, 2000, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the York County Board of Supervisors.

On roll call the vote was:

Yea: (4) Wiggins, Rapp, Noll, Burgett
Nay: (0)

Meeting Adjourned. At 8:59 p.m. Vice Chairman Burgett declared the meeting adjourned sine die.

Daniel M. Stuck, Clerk
York County Board of Supervisors

Walter C. Zaremba, Chairman
York County Board of Supervisors